

# ОТО RHINO LARINGOLOGY

International bulletin

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**Correspondence,  
subscription and advertising:**

9000 Varna  
Central Post,  
box 333

**Office:**  
9002 Varna  
St. „Gen. Kisselov“ 27 fl. 1, office 2  
tel./fax 052/608 546

**e-mail:**  
stenobg@gmail.com  
www.stenobooks.com

**Published by  
Publishing House STENO**

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Publishing House STENO  
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the publisher.

ISSN 1312-6997



международен бюлетин по  
**Ото Рино ЛАРИНГОЛОГИЯ**

Година XIII, Брой **3**/2017 г.

**Издание на  
Издателска къща СТЕНО**

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**За кореспонденция,  
абонамент и реклама:**

9000 Варна,  
Централна поща,  
п.к. 333

**Офис:**

9002 Варна  
ул. „Ген. Киселов“ 27, ет. 1,  
офис 2  
тел./факс 052 / 608 546

**e-mail:**

stenobg@yahoo.com  
www.stenobooks.com

**Главен редактор:** доц. Марио Милков

**Зам.-главен редактор:** Пламен Недев

**Асоциирани редактори:** Румен Бенчев, Дияна Попова, Иван Цанев

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Издателска къща СТЕНО – Варна

ISSN 1312-6997

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**Submit an original manuscript with one set of original figures and two copies of the complete manuscript. Address all submissions to the Editor / M. Milkov, Journal Steno, street, №, Varna, Bulgaria.**

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Arrange manuscript as follows, each component (1-9) beginning on a separate page: (1) title page, (2) abstract, (3) introduction/background, (4) material and methods, (5) results, (6) discussion, (7) references, (8) figure legends, (9) tables.

Place page number and first author's last name at top of each page.

Cite references, figures and tables consecutively as they appear in the text.

### (1) Title page

Title should be concise and descriptive. The title page should include the name of the author with initials or distinguishing first name, and the name and address of the hospital or institution where the work was performed.

List grant support and other assistance.

List alphabetically abbreviations used and three to ten keywords.

Provide name, complete address, telephone number and fax number of corresponding author.

Title page should include also a short (fewer than 45 characters) running head.

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methods used. Identify drugs and chemicals used by generic name (if trademarks are mentioned, manufacturer name and city are given).

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Cite references in order of appearance in text using arabic numerals in parantheses. Cite personal communications and unpublished data directly in text without being numbered. Conform abbreviation to those used in Index Medicus. List of all authors when there are six or fewer; when there are seven or more, list the first three, than et al.

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23. Kimura K, Ohto M, Matsutani S, Furuse J, Hoshino K, Okuda K. Relative frequencies of portosystemic pathways and renal shunt formation through the „posterior“ gastric vein: portographic study in 460 patients. *Hepatology* 1990; 12: 725-728

#### Article in book:

21. Rousselot LM, Burchell AR. Splenic and arterial portography and hemodynamics in portal hypertension. In: Schiff L, ed. *Diseases of the liver*. Philadelphia: JB Lippincott, 1975: 368-423

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Figures should be professionally designed. Submit one set of high-quality glossy photographs in a separate envelope. They will be submitted in actual-size, as they will be printed without enlargement or reduction. Identify each figure with first's author's last name, figure number in Arabic numerals and an arrow indicating the top on the backside on each figure marked with a soft pencil or on a self-adhesive label affixed to the back of each figure. Color illustrations are accepted if they make an exceptional contribution. Authors will be required to subsidize the publication, if have colored figures at a cost of ? BNL per figure.

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